

## EBES - Online/Virtual Presentation Guide

Participants of the EBES Conference have two options for remote presentation: **PowerPoint Virtual Presentation** and **Online (Live) Presentation**.

### 1. PowerPoint Virtual Presentation

If you prefer to present your paper virtually, you need to send us your PowerPoint Presentation (with audio embedded to the presentation). Your virtual presentation will be live screened during the session and all participants will be able to watch and listen your presentation. However, there will be no Q&A since it is pre-recorded.

Please note the following details for your PowerPoint Virtual Presentation:

- Make sure to test your microphone/headset before starting to record.
- A presentation should be 20 minutes at most.
- You are required to send the presentation with a proper title and a name on it to [ebes@ebesweb.org](mailto:ebes@ebesweb.org) (in case the file size is very large, you may use WeTransfer). If you send your presentation via WeTransfer, please kindly inform us. We will confirm you in shortly after we successfully receive your presentation. The deadline for the submission of the virtual presentation is September 21, 2020.
- For a useful guide about the making of PowerPoint Virtual Presentation, please take a look at [this tutorial video](#). If you have any technical problems, please do not hesitate to contact [demir@ebesweb.org](mailto:demir@ebesweb.org).

Even if you choose to do PowerPoint Virtual Presentation, you will be able to watch each and every online session including your own presentation. You will receive a link via e-mail prior to the conference to join the sessions.

### 2. Online (Live) Presentation

Online (live) Presentation option will give you the means to communicate with other participants and session chair of the respective session during Q&A. Each Q&A will be moderated by the session chair. You will also be able to attend other sessions during the conferences.

The required software will be announced at a later date, however in case you are not familiar with the software there will be a trial live presentation with one of our EBES officers couple days prior to the conference. This will give you the technical knowledge to do the presentation smoothly. Please note the following details for your Online (Live) Presentation:

- You will present your paper via screen sharing software.
- Make sure you have reliable internet connection.
- You will need a laptop or desktop with a microphone or a headset. Using a webcam is optional, however it is advised.
- A presentation should be 20 minutes.